



**REPORT TO: PORTCHESTER CREMATORIUM JOINT COMMITTEE –
17 SEPTEMBER 2018**

REPORT OF: IAN COUSINS PROPERTY MANAGER

SUBJECT: NORTH CHAPEL REFURBISHMENT

1.0 Purpose of this Report

- 1.1 To update the Committee on the progress of the North Chapel Refurbishment scheme.

2.0 Introduction

- 2.1 At the meeting of the Joint Committee on 26 June 2017 a report was received setting out a preliminary design concept and advising on logistical issues to enable the project to proceed. This included the appointment of RBA Architects Ltd, (RBA), to head a design team together with other appropriate professional support. Progress with the scheme has been reported to subsequent Joint Committee meetings.

3.0 Scheme progress

- 3.1 Tenders were received by Portsmouth City Council from those contractors invited to tender. These were all reviewed against the pre-agreed 70% cost and 30% quality basis and the contractors scored as follows:-

Contractor 1 – 88.4%
Contractor 2 – 76.3%
Contractor 3 – 71.9%
Contractor 4 – 71.9%

The Property Manager will report on the outcome. In accordance with the Joint Committee's standing orders the chair was consulted before the decision was taken to award the contract to Premier Interior Systems Ltd.

- 3.2 An initial meeting has now been held with this contractor and works are underway to fully develop a programme. For the initial two-week phase of the programme the contractor will take full possession of the chapel due to the significant works being carried out. Then during the second phase of four weeks the chapel will be available for services three days each week. Based on the number of services held in previous years at this time of year, these arrangements will allow the Crematorium to operate normally for the period of these works.

The contractor proposes to programme all noisy and disruptive works during weekend and evenings to ensure the day to day operation of the Crematorium is not affected by these works.

- 3.3 Supply issues have been identified with the timber wall cladding and it is now hoped that this material can be delivered to allow a start at the beginning of October.

4.0 Recommendation

- 4.1 That the report be noted.

Ian Cousins
Property Manager

*Background List of Documents –
Section 100D of the Local Government Act 1972 - None*